

FIRE CAPTAIN

(Promotional Class)

GENERAL STATEMENT OF DUTIES

This is supervisory and skilled fire fighting and fire prevention work concerned with supervising the activities of a fire company at the station and at the scene of a fire.

DISTINGUISHING FEATURES OF THE CLASS

This work involves responsibility for the proper maintenance and operation of a fire station and firefighting equipment. Employees of this class generally perform a wide variety of fire fighting and related duties. The work involves supervisory and non-supervisory duties, physical exertion, and an element of personal danger. Routine duties are performed with a degree of independence within established regulations but are under the general direction of a superior officer. Work is reviewed by observation of the employee's personal performance, the results obtained, and by inspections of quarters, equipment, and records under his control.

EXAMPLES OF WORK

(Illustrative only.)

Respond to all fire alarms and emergency calls assigned to the company;

Drive or direct the driving of a departmental vehicle to fires or on emergency calls and select the route to be followed;

Direct, supervise, and assist in the fire fighting work of subordinates until relieved by a superior officer;

Operate pumps and other fire equipment at fire scenes as required;

Inspect property at fire scene to prevent re-ignition;

Inspect apparatus and equipment, grounds, and stations to insure proper order and condition of readiness for instant use;

Inspect personnel to insure compliance with departmental regulations regarding personal appearance and wearing of the uniform;

Prepare and conduct employee training courses using lectures,

demonstrations, and other approved forms of training;

Inspect public buildings, business houses, hospitals, schools, and places of public gathering as directed by a superior for the purpose of detecting fire hazards or conditions which are otherwise hazardous to life or property;

Make fire prevention talks to school children or other groups as directed;

Perform minor clerical work such as fire reports and personnel action and company activities;

Perform related duties as required or as directed.

SPECIAL REQUIREMENTS FOR ADMISSION TO ELIGIBILITY TEST AND FOR BEGINNING WORK IN CLASS

Must be a regular and permanent employee in good standing in the class of Fire Driver and must have served at least eighteen (18) consecutive months as a Fire Driver.

After offer of promotion, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid driver's license.

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Rev	12-07-70
	05-21-80
	09-23-93
	10-28-94
	12-07-04